

Depew Boys & Girls Club Rental Contract

NAME (ORGANIZATION): _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

Office Use Only

Deposit: _____ Y _____ N

Amount: _____

Balance Due Day of : _____

Paid in Full _____ Y Date: _____

RENTAL DATE/TIME: _____

AREA/EQUIPMENT:	TIMES	TOTAL HOURS	COST	TOTAL
GYM RENTAL:			\$40/PER HOUR	
PARTY RENTAL: • Includes: Kitchen/cafeteria, gym & game room			\$175/ 3 HOUR MAX ADDITIONAL HOUR: \$25	
SLUSHIE MACHINE:			\$25 one side \$30 two sides	
POPCORN MACHINE:			\$25	
CLEANING FEE:			\$30	
OTHER:				GRAND TOTAL:

PLEASE READ BACK FOR IMPORTANT COVID GUIDELINES

TERMS & CONDITIONS

- 1. NO SMOKING OR ALCOHOL IS PERMITTED ANYWHERE ON THE PROPERTY**
2. Full payment required at the start time of rental
3. You may arrive 30 minutes early for set up, but please be out of the building at the scheduled time as there may be a rental following yours.
4. Refreshments are allowed in the kitchen/cafeteria area ONLY
5. GAMESROOM/TEEN ROOM: Please monitor your guests to ensure equipment is not abused. DO NOT move any game tables. We reserve the right to charge for broken equipment (ping-pong paddles, balls, etc.). Keep all balls INSIDE the basketball hoop shoot. Skee-ball is NOT included with rentals. PLEASE DO NOT TOUCH!
6. GYM RENTALS: Non-marking shoes are required in the gym. Hard sole shoes are prohibited (boots, high heels, etc.) Please do NOT use baseballs or softballs as the sprinkle systems are installed and will break open if hit. NO marking tape on the floor. DO NOT HANG on the basketball rims. Please leave the gym as it looked when the rental started. If water bottles, papers, etc. are left, you may be responsible for the \$30 cleanup fee.
7. SUPERVISION- YOU are solely responsible for the supervision of guests. Please ensure that no one under 18 is in the building without adult supervision. Failure to provide adequate supervision will lead to immediate termination of this contract without refund.
8. Rentals entitle you to specific club areas. Please DO NOT let guests roam around the club during your rental.
9. The Depew Boys & Girls Club assumes no responsibility for guest's items that have been left or lost.
10. Please exercise care and discretion in use of club facilities and equipment. We reserve the right to charge for any additional costs to repair broken or damaged equipment.
11. COVID COMPLIANCE: Current Covid Guidelines state that gatherings must be 50 people or less. You must wear a mask when social distancing is not possible. Our facility will be sanitized between each rental in order to stop the spread of any viral diseases. By signing below, you and your guests are fully aware of the guidelines and promise to adhere to them. You know the risks and exempt The Depew-Lancaster Boys & Girls Club from any liability should a member of your party become ill as a result of your rental.

I do hereby agree to rent the Depew Boys & Girls Club facility under the above terms & conditions. I also understand that I am liable for any damage to club property during my time slot. I exonerate, indemnify, and save harmless the Boys & Girls Club of Depew and its employees from all claims or liabilities to all parties for damage or loss to any person or property in any way arising out of or during the use of said facility. By signing below, I am acknowledging that every person involved in my rental has read the terms & conditions and understands them as I do.

Signature of RENTER: _____ DATE: _____

Club Staff Member: _____ DATE: _____